



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**GOVERNMENT DEGREE COLLEGE,
NANDIKOTKUR**

- Name of the Head of the institution **Dr R Suneetha**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7893339659**
- Mobile No: **9393826020**
- Registered e-mail **ndkgdc.jkc@gmail.com**
- Alternate e-mail **d.k.dauters1@gmail.com**
- Address **Midthuru Road, Nandikotkur**
- City/Town **Nandikotkur**
- State/UT **Andhra Pradesh**
- Pin Code **518401**

2.Institutional status

- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Rayalseema University**
- Name of the IQAC Coordinator **Dr.S.Thajoddin**
- Phone No. **9441657504**
- Alternate phone No. **7981034379**
- Mobile **9441657504**
- IQAC e-mail address **gdcndkiqac@gmail.com**
- Alternate e-mail address **ndkgdc.jkc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<http://gdcndk.ac.in/wp-content/uploads/2023/01/2020-21-AQAR.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gdcndk.ac.in/wp-content/uploads/2023/02/2021-22.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2008	28/03/2008	28/03/2013
Cycle 2	B	2.40	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC

01/07/2008

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	-	Governement	2022	46831
Central Government	RUSA	Government	2021	1271667

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Orientation programme conducted to first year students

Encouraged all departments to conduct national seminars/webinars/Online Quiz and encouraged field trips

Encouraged all departments to organize science exhibition on National Science day and monitor that programme

Encouraged all the students to participate in Swachh Bharath programmes

Encouraged all the students to participate in the Activities of Azadi Ka Amrut Mahotsav Programme

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan to conduct orientation programme for first year students	Conducted, 88 members benefited
Plan to Arrange Field trips	Arranged field trips
Plan to conduct guest Lectures	Conducted Guest lectures
Plan to conduct extension activities to sensitize students on social issues	Conducted extensions activities like Women Empowerment, Science Exhibition
Plan to establish Skill Hub Center in the college	As per the orders of CCE, Skill Hub Center established in our college
Plan to organize Faculty/staff development programmes	Organized MS-Office training programme to staff members from 28/01/2022 to 05/02/2022

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR
• Name of the Head of the institution	Dr R Suneetha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7893339659
• Mobile No:	9393826020
• Registered e-mail	ndkgdc.jkc@gmail.com
• Alternate e-mail	d.k.dauters1@gmail.com
• Address	Midthuru Road, Nandikotkur
• City/Town	Nandikotkur
• State/UT	Andhra Pradesh
• Pin Code	518401
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rayalseema University
• Name of the IQAC Coordinator	Dr.S.Thajoddin
• Phone No.	9441657504

• Alternate phone No.	7981034379				
• Mobile	9441657504				
• IQAC e-mail address	gdcndkiqac@gmail.com				
• Alternate e-mail address	ndkgdc.jkc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdcndk.ac.in/wp-content/uploads/2023/01/2020-21-AQAR.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcndk.ac.in/wp-content/uploads/2023/02/2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2008	28/03/2008	28/03/2013
Cycle 2	B	2.40	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			01/07/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
State Government	-	Governement	2022	46831	
Central Government	RUSA	Government	2021	1271667	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Orientation programme conducted to first year students		
Encouraged all departments to conduct national seminars/webinars/Online Quiz and encouraged field trips		
Encouraged all departments to organize science exhibition on National Science day and monitor that programme		
Encouraged all the students to participate in Swachh Bharath programmes		
Encouraged all the students to participate in the Activities of Azadi Ka Amrut Mahotsav Programme		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Plan to conduct orientation programme for first year students	Conducted, 88 members benefited
Plan to Arrange Field trips	Arranged field trips
Plan to conduct guest Lectures	Conducted Guest lectures
Plan to conduct extension activities to sensitize students on social issues	Conducted extensions activities like Women Empowerment, Science Exhibition
Plan to establish Skill Hub Center in the college	As per the orders of CCE, Skill Hub Center established in our college
Plan to organize Faculty/staff development programmes	Organized MS-Office training programme to staff members from 28/01/2022 to 05/02/2022
13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	26/02/2022
15.Multidisciplinary / interdisciplinary	
GDC,Nandikotkur is an affiliated college affiliated to Rayalaseema University, Kurnool.It has to follow a road map or guidelines prepared and provided by Higher Education Department,AP.As and when higher education department prepares or provides a curriculum to implement the multidisciplinary/interdisciplinary structure of NEP, the institution will abide by it.	
16.Academic bank of credits (ABC):	

Provisions of ABC proposed in NEP to facilitate multiple entries and exit points in their academic programs. Implementation of ABC in the institution depends upon the guidelines issued by the Department of Higher Education, A.P. For implementing ABC, a centralised database along with the database of the college is to be established to digitally store the academic credits earned by the students from various courses. Then the credits earned by the students previously to be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created

17.Skill development:

GDC,Nandikotkur is an affiliated institution and does not enjoy preparing and implementing its own curriculum. It has to follow the designed curriculum provided by Rayalaseema University. The institution conducting skill courses designed by Rayalseema university from Semester -1 to Semester -IV namely Tourism Guidance, Insurance Promotion, Electrical Appliances ,Plant Nursery, Business Communication, Survey Reporting, Solar Energy, Dairy Technology and Social Work etc., Also , for employability of students, life skill courses like Information & Communication Technology, Analytical Skills, Environmental Education, HVPE, etc., are included in the curriculum.

Proper combined action is needed between skill development & industry and vocationalize education with main stream education that will earn credits in phased manner.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There are many Indian languages, culture and heritage forming components of the Indian knowledge system. However there is no such built in system to transmit the Indian knowledge system online in our Institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The objectives mentioned in the NEP on OBE are competency, standard, bench marks and attainment of targets. In addition to this, the OBE incorporates three elements namely theory of education, a systematic structure of education and a specific approach to instructional practice. Our institution is prepared to fulfil the objectives and achieve the target as per the structural curriculum prepared by the affiliated university followed the guidelines of APSCHE.

20.Distance education/online education:

During Covid -19 pandemic situations, the institution followed teaching learning process through different online modes like Zoom, Teachmint, Google Meet, WebEx, WhatsApp, etc.,

In our institution there are digital classrooms and virtual lab. Hence there is no obstacle in online education. The institution is preparing to make available e-content material prepared by faculty members to all students through online mode to meet the future challenges.

Extended Profile**1.Programme**

1.1	224
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	142
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	153
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	27
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1	19
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	21
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	46831
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Our Institution is affiliated to Rayalseema University, Kurnool. Curriculum is designed by the respective BOS of the University. The institution strictly follow the curriculum framed by the University. Our college has an effective mechanism of documented curriculum delivery. At the commencement of each academic year,	

HODs meetings are held frequently to device the action plan for the effective implementation of curriculum. Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings. Academic Calendar is prepared as per the outcomes of HODs meeting, academic schedule and the requirements at the department level as per the action plans formed. Each faculty member prepares a plan in every semester for the effective implementation of the curriculum. Based on the feedback and year long practical experience, difficulties faced by the students are intimated to the respective BOS and to the Academic Council of the University. A One Day Orientation is given to the new students by the principal followed by the respective HODs. The mentoring system enables us to deal with all aspects of the students' life inside our campus. Effective curriculum delivery and transactions are carried out using ICT.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, The Institution adheres to the academic calendar including the conduction of CIE. The Head of the Institution along with the IQAC coordinator and with the senior teaching faculty prepares the academic calendar of the college in conformity with the academic calendar of the affiliated University. The academic calendar shows the start and end of each semester stating various activities to be conducted, the internal evaluation schedule and the tentative schedule of external evaluation. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. The time-tables are prepared and implemented accordingly. The academic calendar is made available to the teachers and students by displaying it in the website and on the notice boards. Internal examination of each course is done according to the pattern prescribed by the university on the dates scheduled by the College Administration. The schedule of external examinations is fixed by the affiliated university and the same is displayed on the notice boards for students. However, all efforts are made by the college to adhere to the academic calendar for CIE.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**0****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. These issues are addressed by the curriculum itself and they are effectively taught to the students both in the classroom and outside. Gender Issues: All the programs offered the Skill Development Courses(SDCs) like Public Relations and Social Work Methods that covers the Women and Child, School and Society, Child Rights and Gender Justice, Sociology of Working with Families and Communities. The transaction of various courses has a strong focus on Gender differentials in the socialization of students. Also, various activities related to gender issues are organized by WEC.

Environmental and Sustainability: All the programs offered the Life Skill Courses (LSCs) and Skill Development Courses (SDCs) like Environmental Education, Disaster Management and Environmental Audit that covers the issues related to Environment and Sustainability like Ecological Degradation, Climate change and Sustainable Development. **Human values and Professional Ethics:** Human Values and Professional Ethics (HVPE) are taught and developed among the students. HVPE is a part of Life Skill Courses in the curriculum. This course covers Value Education, need for Values in our daily life, understanding Personal Values, Social Values, Moral Values and Professional Integrity.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gdcndk.ac.in/wp-content/uploads/2023/02/FEEDBACK-2021-22.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

170

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

87

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students on the basis of their academic record and classroom performance. Slow and advanced learners are assessed through formative assessments, problem solving sessions , experimental and participative learning sessions. Steps taken for slow learners: Slow learners were counselled through Mentor-Mentee system. Guest Lectures, workshops and webinars are organized Slow learners are encouraged to participate in seminars and group discussions Class tests were conducted Extra Classes were engaged Provided study material for slow learners .Arranging study tours Steps taken for advanced learners: Guest Lectures, workshops and webinars are organized Quiz competitions were organized. Advanced learners were encouraged to participate in intercollegiate competitions. Advanced learners were encouraged to go through reference books and other study material available in the library. Introduced Certificate courses in the college for advanced learners, Introduced Soft skills Training and ICT training for improving communication and leadership skills

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
142	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GDC, Nandikotkur always encourages student centric learning through various activities such as Group Discussions, Quiz competitions, Essay writing competitions, Seminar presentations and project works in participative learning and problem solving methodologies. Regular participative activities namely seminars, extension lectures, Group Discussions, projects, field visits, education tours are organized in the college and the students actively participate in these activities within and outside the college. Students given individual seminars and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in our college like library, computer lab, ICT based classrooms. Beyond classroom, college gives more importance to all round development of the students through field based activities, curricular and extra-curricular activities. The objective of the student centered activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken to study tours to sites of interest in order to get familiar with the field / natural conditions. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box and nurture their talents.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching faculty of the institution use ICT technology to improve the teaching-learning process. All the teachers used ICT enabled tools for effective teaching-learning process during Covid-19 pandemic situations. Lectures were conducted through online teaching platforms such as ZOOM, Teachmint, Google Meet, Webex, etc., during the academic year 2020-21. Subject wise Whatsapp groups and google class rooms were created to instruct the students about lecture timings. Video recorded lectures are posted on Whatsapp groups. There are total 4 ICT enabled classrooms available in our college. Online workshops, webinars, guest lectures, e-Quiz and e-Essay competitions were conducted through online mode. All the online classes taken by the lecturers were uploaded in CCE website-“Bharat Padhe Online”.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode in our institution. The institution has constituted an examination committee, which deals with all the issues related to examinations. Internal assessment is done as per the SOP issued by CCE and the guidelines of Rayalaseema university, Kurnool. A calendar for internal assessment is compiled well in advance as per norms of the University. Examination committee prepares a schedule for midterm examinations in accordance with the academic Calendar of the university and displayed it to students and teachers well in advance. The responsibilities like setting question papers, evaluating answer scripts, submitting marks sheets are also informed to concerned teachers well in advance and these internal assessment marks are informed to the students before uploading them in the university portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an effective mechanism to address the grievances of the students regarding the internal assessment marks. The students are given an opportunity to approach the respective subject teachers for any clarification with regards to internal assessment marks. In case ,student grievances are delayed at the subject teacher level, may be brought to the notice of respective in-charges of the department and in turn to the head of the

institution. This redressal mechanism resolves the issues by transparently and quickly by following decentralized mechanism and keep the students stress free.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdcndk.ac.in/wp-content/uploads/2023/04/2021-22-COS.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of attainment of POs and COs was carried out through students' performance in the university examinations and internal assessment examinations. The attainment of POs and COs are analyzed through various methods to improve teaching-learning process that include performance of students in the university examinations, project works, assignments, practicals, seminars and internal examinations, students' participation in curricular, co-curricular and extracurricular activities. The academic progress of students is monitored through Mentor-Mentee mechanism. Students' progression to higher education and students' placement in various sectors are also taken into consideration for evaluating attainment of POs and COs. Besides, the attainments of POs and COs are discussed in the meetings of IQAC, Academic cell, Staff Council and College Planning & Development Committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

15

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdcndk.ac.in/wp-content/uploads/2023/03/SSS-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****3**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****2**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has conducted various Extension activities for holistic development and sensitizing students towards social issues like Women Empowerment Awareness Programme, DISHA App Installation, Women's Day etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****8**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****317**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching and learning.

The following are the details of the existing infrastructure pertaining to the same.

Facilities Existing

Campus area 14.01 Acres

Class rooms 10

Laboratories 6

Seminar Halls with ICT facilities 1

Digital Classrooms 3

Biometric Device 2

Solar Equipment 1

Ap Fiber Grid 1

Skill Hub Center-01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports , games(indoor & outdoor), gymnasium, yoga centre, etc,. It has a campus area of 14.01 acres for conducting academic as well as extracurricular activities. The college offers various sports activities for the students in terms of indoor and outdoor games. The college has adequate facilities and infrastructure for cricket, kabaddi, kho-kho, etc., to facilitate the students. The

college is equipped with a sufficient area under sports ground for organizing various outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46831

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, Our College Library is Partially automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<u>NIL</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year**13**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the institution occasionally updates its facilities as per the requirement of the college and the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers**73**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic**

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****46831**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

GDC, Nandikotkur has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities. Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students. Regular cleaning is done by utilizing services of temporary workers for maintenance of buildings and other facilities. Looking at the volume of work some conservancy work is allotted to support staff. Computer Systems and Software maintenance is done through private agency. Experts and technicians visit as per need for maintenance of computers, printers and copiers. Work like cartilage refill and toner change is done as per need. Need based repair work of furniture and fixtures (including electrical appliances like fan, Equipment -Inverter, Water Motor, and Sound system) are done by giving private agencies. Department of Physical Education looks after the maintenance of sports related infrastructure. Regular maintenance is carried out for gymnasium, sports equipment and sport material.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
120	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**0**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In Government Degree College, Nandikotkur, students are given adequate representation in all the academic, administrative, cultural and sports committees. The student nominees find place in IQAC, Commerce Association, Science Association, Games and Sports Committee, Library Committee, College day committee, NSS Advisory Committee, Special Fee Committee, Disciplinary Committee, Remedial Coaching Committee, Career Guidance and Placement Cell, Grievance Redressal Cell, Anti Ragging Committee, Women Empowerment Cell etc., Students actively participate in all the committee meetings and contribute their valuable suggestions which are considered

while framing the policies and in decision making. Students are an integral part of feedback mechanism. They help in obtaining feedback during parent- teacher meetings, seminars, conferences and extension activities on and off campus. The NSS and Youth Red Cross Committees work beyond the college premises and extend service to community in participating environmental related programmes. The student representatives of games and sports committee take active part in planning, organizing and participating in sports competitions at both college and intercollegiate levels. The Student representatives assist in maintaining discipline in the campus, planning, organizing and execution of co- curricular activities such as student seminars, quizzes and events such as Fresher's Day, Youth Festival, Regional and National Festivals, Literary and Fine Arts Competitions, Field Trips, Awareness Rallies, Competitions on the occasion of Vana Mahotsav, Swachh Bharath programme and observation of important days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services till date and planning to form a Registered Alumni Association soon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College administration has taken a number of steps for fulfillment of vision and mission of the institution. A number of committees have been constituted under the leadership of the Principal. Regular meetings and periodical assessments are conducted by the committees from time to time and the reports are forwarded to the IQAC for record keeping. The institution follows participative procedure to ensure that policies for all academic matters in accordance with the mission of the institution. The perspective plans are formulated by the IQAC after which it is forwarded to the Principal of the institution for its final approval. While preparing the perspective plan, the IQAC monitors it such that plans and policies are in conformity with the vision and mission of the institution. Moreover, when crucial strategies and plans need to be prepared, the HOD's and senior faculty are taken into account and basing on the outcome of such interactions, final decision is taken by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The chief executive of the college is the principal of college who executes all the decisions taken by the CCE at college level by involving staff and students. For the hassle free administration, the principal appoints various committees like IQAC, NAAC, Academic Advisory Committee, Disciplinary Committee, Women Empowerment Cell, Student grievance redressal committee etc., with the faculty numbers and one of the senior, experienced and suitable faculties are appointed as conveners of the committees. All the decisions regarding curriculum, college administration, students grievances will be dealt by the appointed committees. The details of various committees and their members are displayed in the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plan. The IQAC decides the perspective plan which is to be approved by the principal in the staff council meeting. All the academic quality policies are framed by the IQAC and being implemented through various committees and the same is monitored by the principal. Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure and increase in Library resources by means of grants received from RUSA 1.0. The solar plant has been installed, classrooms have been

renovated. In addition, new auditorium has been constructed, new Biometric Devices and AP-Fibre grid installed under RUSA funding. Many of the classrooms have been made ICT enabled, to bring the technological advancements in teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The IQAC and Staff Council are the policy making bodies with principal as the chair person in the institution. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Staff Council, the Principal, IQAC, and CPDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the IQAC and Staff Council. The plans proposed are discussed by the respective committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of the Departments, in-charges of various committees and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdcndk.ac.in/wp-content/uploads/2023/03/GDC-NDK-ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
Teaching As the college is government institution, the teaching staff are provided with Employment Health Scheme(EHS),General Provident Fund(GPF),(Andhra Pradesh Government Life Insurance(APGLI),(Group Insurance Scheme(GIS), Old Pension Scheme(OPS) and (Contributed Pension Scheme(CPS),Every year all the teaching staff can avail 20 days of Medical Leaves & 6 days of Earned leaves.In addition, Women staff has child care leave for 60 days and Men staff has praternity leave facility for 20 days. Non teaching As the college is government institution, Non teaching staff are provided with Employment Health Scheme(EHS),General Provident Fund(GPF),(Andhra Pradesh Government Life Insurance(APGLI),(Group Insurance Scheme(GIS), Old Pension Scheme(OPS) and (Contributed Pension Scheme(CPS) ,Every year all the non teaching staff can avail 20 days of Medical Leaves & 20 days of Earned leaves.In addition, Women staff has child care leaves for 60 days and Men staff has praternity leave facility for 20 days.	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college is having effective performance appraisal system for teaching and non teaching staff.

Teaching staff:

At the year end Academic, Administrative and Development Performance Indicators (AADPI) form is issued to the Principal for the self assessment in the prescribed format. The forms are appraised by the RJD, Kadapa and forwarded to CCE, AP.

At the year end Annual Self Assessment Report (ASAR) forms are issued to the teachers for the self assessment in the prescribed format. The forms are appraised by the IQAC coordinator and Principal and forwarded to CCE, AP. The conveners of various committees are asked to submit the annual report of the student centric activities conducted by the committees. These reports are scrutinized by IQAC and principal.

Non-Teaching staff:

Non Teaching staff is evaluated in the following manner: 1. Yearly confidential report: The office superintendent prepares confidential report in respect of each and every support staff and the same is forwarded to Principal. 2. Informal methods: The principal of the college and IQAC coordinator receives informal feedback from various stakeholders to understand the satisfaction level of the services of non teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is vested with financial powers and is the chief custodian of all resources of the college including finances and workout plans for utilization of college funds in consultation with the staff council and CPDC. The College regularly conducts internal and external Audits Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the RJD of collegiate Education, YSR Kadapa Region , YSR Kadapa. External Audit : The external audit is done by the officials of the accountant General , Government of Andhra Pradesh .Following are the source documents that are reviewed during audits : Cash books

of different categories , service registers , register of increments , pay bills , pay bill register, leave account register ,GPF advance register, Pay fixations , last pay certificates , allowances sanctioned , pension register, reconciliation register etc.. The stock verification committees at the end of the academic year visits all the departments and and verify the stock available in the department and records each item in a prescribed proforma and submits the reports to the head of the institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

39400

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds for the institution are :

- 1. The budget from state government**
- 2. The grant from UGC under various schemes**
- 3. Fee from courses and self finance programs**
- 4. Fund from Non-Government Organizations/Philanthropists/Individuals**

Financial resources from state government, UGC and various fees from students are utilized and monitored by the principals, accountant and different committees. Fee from the courses and self finance are the main source of fund for the institution which is used for various needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been constituted in the year 2008 in our institution and is playing a crucial role with its initiatives in academic and administrative domains. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the institution. Various quality assurance strategies initiated by the IQAC are as follows: At the beginning of every academic year, IQAC frames academic plan, Institutional plan and ensures its proper implementation for overall development of students. IQAC organizes student orientation programme at the beginning of every academic year. Students are given information about the examination system, internal marks, programme outcomes, various committees, library, NSS and sports etc., IQAC motivates students to bridge the gap between the syllabus and recent trends in technology by conducting seminars/webinars, workshops, projects and industrial visits. IQAC takes initiatives to conduct co-curricular activities like science exhibition, competitions like Quiz & essay writing to build competitive and organizational skills in the students. To impart social responsibility among the students, various activities are conducted regularly through NSS, Red Ribbon Club to learn the social ethics and culture. IQAC plays a significant role in establishing MoUs with industry and academia to conduct certificate programs which helps the students to bridge the gap between the industry requirements and curriculum. IQAC motivates the faculty members to adopt innovative practices in teaching - learning process and encourages to participate in Orientation programmes, refresher courses, workshops, seminars and conferences related to teaching learning process and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC. IQAC monitors the improvement of teaching learning process and some activities in this regard are: 1. Conduction of Student's satisfaction survey and Collection of students and teacher's feedback on teaching learning process and evaluation. Students are the real evaluators of teacher and teaching learning process. Student's feedback significantly shows the actual quality of teaching learning process.

The student feedback is conducted as per the following norms :

1. All the students of all semesters are allowed to give feedback on faculty, teaching learning process and evaluation so that the actual quality of the teaching is ascertained

2. After evaluating feedback from the students, IQAC reviews the feedback and if any teacher is evaluated with low performance is brought to the notice of the principal and the principal instructs accordingly.

1. Academic Monitoring: The principal regularly visits to the classes regarding the regularity and punctuality of class work. Action taken against the unattended teachers on the spot visit.

2. Syllabus Monitoring: The principal keeps vigil on completion of syllabus before semester examinations and ascertains information regarding quantum of syllabus completed, so that the prescribed syllabus is completed within stipulate time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GDC, Nandikotkur provides equal opportunities to all without any gender discrimination and has taken several measures of sensitization of gender equality. Measures have been taken for equal opportunities during the implementation of various programmes. NSS wing and physical education activities play a vital role in enhancing the personality traits of our students. Security measures have been taken up for the safe environment for girl students to be free from ragging and sexual harassment. All the staff members have surveillance duty on rotational basis for this purpose Grievance and redressal committee has been set up for students and staff to resolve their grievances An Anti-ragging

committee is framed to ensure ragging free environment which is administered by the principal, representatives from the faculty, parents and students. Women Empowerment cell has been constituted by women staff and students to take care of internal complaints of students especially for girl students.

File Description	Documents
Annual gender sensitization action plan	http://gdcndk.ac.in/wp-content/uploads/2023/02/Gender-Equality-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>NIL</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

Degradable and non degradable wastes are put in proper dustbins. The wastes are so collected, are shifted to collecting trolleys and then dumped in the collecting area. Solid waste like exam papers, news papers and printout papers etc. are disposed of through local vendors.

E-waste management:

The college level e-waste is collected from laboratories like

Computers lab, physics lab, chemistry lab and in office and dispose to the recycling based companies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other	

diversities (within 200 words).

GDC, Nandikotkur has an amazingly unique NSS unit and has an association with Red Ribbon Club. The committees and clubs in the institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistics, communal, socio economic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like women's day, valmiki jayanthi, Dr.B.R.Ambedkar jayanthi, integrity day are celebrated in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GDC, Nandikotkur strongly believe that students are the future citizens of India and the education imparted from our institution transform the students into responsible citizens of India. Regular activities are conducted through the concerned cells and committees, Courses on Indian constitution, gender equity, human rights and environment are taught to the students. Awareness on voting and Indian constitution are regularly created among stakeholders. Women cell, Anti-ragging cell and grievance redressal cell are effectively functioning in the college. They mould and inculcate human values to the stakeholders. To align with fundamental duties of the Indian citizens mentioned in the 42nd ammendment of the constitution of India, every year our intitution plans and organizes appropriate programmes and activities to increase consciousness about national identitites and symbols, Fundamental duties and rights . Some of the fundamental responsilibilities mentioned in the constitution of India like respect to the national flag, national anthem, citizens must defend their country by providing national service whenever required, safeguard the public property etc., such rights and responsibilities are taught to the students which are very impotant for the national interest of the country. The institution moulds students, academically alert , morally sound and socially committed citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above
--	-------------------------------------

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has a healthy practice of organizing /celebrating national and international commemorative days, birth anniversaries of great Indian personalities, events and festivals. All the important days are marked in the college calendar and activities are planned and organized. Independence Day and republic day are celebrated with great zeal. On those days the inspirational speeches by the college principal, staff and reading the preamble of the constitution recapitulates and enhance national pride. There are also many cultural events including dance and patriotic songs which reflect our national pride and pave way for

introspection and realization of our obligation towards the nation. The college celebrates national mathematics day on December 22nd to remember the birth anniversary of legendary mathematician Srinivasa Ramanujan, competitions are conducted and Guest lectures are organized to bring awareness to the application of mathematics in real world experience. World's computer literacy day is observed on Dec-2nd every year to create awareness about the growing use and importance of computer usage. National Energy conservation day on Dec-14th, National Science Day on 28th February and International Women's Day on 8th March is observed every year. Awareness Initiatives on special days like voter's day, Yoga day, NSS day, Unity Day are celebrated with the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice: FACULTY DEVELOPMENT

Faculty should know about the changes in educational philosophy, new patterns of student behavior, use of technology in the teaching-learning process, recent developments in subject knowledge, and emerging research horizons. When faculty are motivated, energized, and capable, they can enhance the learning of the student and support his personal development. They are responsible for shaping the careers of the students

Best Practice - 2

Title of the Practice: MENTORING SYSTEM FOR STUDENTS

Students undergo various problems of stress- personal, academic,

physical, mental. Students from educationally weak background feel complex and hesitations in class and unable to perform well due to inhibitions. Considering the student-teacher ratio in classrooms, it is difficult to give personal attention to students in class. One solution therefore is a 'Mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution stresses on providing quality education especially to under privileged sections of the society. The Principal and faculty members strive hard with unity relentlessly in creating a conducive atmosphere in attaining knowledge as well as imbibing moral and ethical values. Apart from the academic excellence the main goal of our college is to groom the students in to better human beings. The college has an effective mentoring system that helps in bridging the gap between the students and teaching community. Each class in all disciplines has a mentor. For each mentor 8 to 10 mentees are allotted. The mentors continuously monitor the academic progress of the students and also help them to resolve their personal grievances, if any. The mentors also act as personal counsellors to their wards by strengthening them psychologically. The mentoring system helps in making the students as good citizens and great leaders of tomorrow. The institution ensures healthy environment and counseling sessions are taken up periodically. Students are motivated to work in groups, to make projects and to participate in group competitions. Both boys and girls are encouraged to work together not only to participate in clean and green programmes but also keep the campus beautiful. The creative capabilities of the students are encouraged to keep them occupied with their talent. The institution organizes awareness programmes like SHE team and legal awareness programs for the safety and security of girl students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded
7.3.2 - Plan of action for the next academic year	
• To adopt innovative best practices in teaching, learning and evaluation • To organize educational tours by various departments. • To conduct of national seminars/Webinars by departments. • To provide infrastructure /facilities for the promotion of sports and games. • To conduct faculty exchange programmes. • To introduce more Skill oriented courses • To provide Midday Meals to the students everyday. • To conduct of national seminars/Webinars on IPR/MOOCs/NEP2020	